

	<b>Smoke Free Policy</b>	<b>Ref:</b>	<b>POL/10</b>
		<b>Issue Date:</b>	<b>May 2011</b>
		<b>Issue:</b>	<b>2</b>
		<b>Page 1 of 1</b>	

## SMOKE FREE POLICY



This policy is applicable to all rail operatives. This policy has been developed to protect all our employees, service users, customers and visitors from exposure to second-hand smoke and to assist compliance with the Health Act 2006. Exposure to second-hand smoke, also known as passive smoking, increases the risk of lung cancer, heart disease and other illnesses related to smoking. We also make a commitment to give assistance to those who need it when they decide to stop smoking.

Smoking is prohibited throughout our entire workplace with no exceptions. This includes company vehicles. This policy applies to all employees, consultants, contractors, customers and visitors. Smoking is also prohibited within a radius of 3 meters from company doorways by all employees to prevent smoke entering the building.

Overall responsibility for this policy implementation rests with company management who will inform are parties including new starters to the company of the requirements of this policy. No Smoking signs will be clearly displayed at the entrances to and within the premises.

Local disciplinary procedures will be followed if a member of staff does not comply with this policy. Those who do not comply with the smoking law are also liable to a fixed penalty fine and possible criminal prosecution.

### Help to Stop Smoking

Help can be found at The NHS online resource for quitting smoking - [www.gosmokefree.co.uk](http://www.gosmokefree.co.uk) and via the NHS help line on 0800 169 0 169

**May 2011**



**SIGNED:** \_\_\_\_\_

**Managing Director**