

	Corporate Social Responsibility Policy	Ref:	POL09
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CORPORATE SOCIAL RESPONSIBILITY POLICY

This policy applies to all company employees. Corporate Social Responsibility (CSR) is an instrument of positive change. It sets the framework and defines the method in which organisations and businesses must operate to be able to meet the ethical, legal, commercial and public expectations that a society has of any organisation.

We expect that everyone working for the company will take responsibility for living up to this commitment. We also require the same from any third parties acting on our behalf. We are dedicated to providing the highest standards of service to our customers. We actively to encourage the professional and personal development of our key resource and to uphold the law and legislation that protects and respects the health, safety and well being of all of our employees.

Ethics & Values

- Our company will conduct its activities with honesty, integrity, and trust
- Our company employees, officers, trustees, and volunteers will operate in accordance with the highest ethical standards
- Our company will assure its independence and objectivity through adherence to conflict of interest, gift, organizational relationships, and related policies
- Our company will respect and protect the confidentiality of proprietary information, whether belonging to the company or provided by third parties

Conflict of Interest

Maintaining independence and impartiality is critical to the integrity and credibility of company standard-setting activities. Thus, all employees have an obligation to ensure that they remain free of actual or perceived conflicts of interest in the performance of their duties.

Gifts and Gratuities

All employees shall conduct themselves so as to avoid giving the impression that they will give preferential treatment to any organization or individual or that they have not exercised independence or objectivity in carrying out their responsibilities. Therefore, such individuals shall not accept or retain anything of value for or because of any act performed or to be performed within the scope of their employment or duties.

May 2011



Signed: _____

Managing Director